

## Student Placements

### Policy Statement

Pound Hill Pre-School recognises that qualifications and training make an important contribution to the quality of the care and education provided by the Pre-School. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training. We also offer placement to students from secondary school on work experience.

We aim to provide for student on placement with us, experience that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

### Procedures

- ❖ We require students on qualification courses to meet the 'suitable people' requirements of Ofsted and have DBS checks carried out.
- ❖ We require students in our setting to have a sufficient understanding and use of English language to contribute to the Well-being of children in our care.
- ❖ We require schools placing students under the age of 17 years with the setting to vouch for their good character.
- ❖ We always supervise students under the age of 17 years and do not allow them to have unsupervised access to children.
- ❖ Students undertaking qualification courses who are placed in our setting on a short term basis are not counted in our staffing ratios.
- ❖ Trainee staff employed by the Pre-School may be included in the ratios if they are deemed competent and hold a relevant First Aid qualification and Safeguarding training.
- ❖ We take out employers liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- ❖ We co-operate with students tutors in order to help students to fulfil the requirements of their course of study.
- ❖ We provide students at the first session of their placement with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- ❖ We communicate a positive message to students about the value of qualifications and training
- ❖ We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.
- ❖ We ensure that trainees and students placed with us are engaged in bona fide early years training, which provides the necessary background, understanding of children's development and activities.

**This policy was adopted by**  
**Position within the Pre-School**

**Katy Platt**  
**Manager & nominated individual**