

Pound Hill Pre-School Policy and Procedures



12.2 Pound Hill Preschool Out of Hours Babysitting Policy

Policy Statement

Historically it has not been uncommon for Preschool practitioners to be asked to carry out babysitting or tutoring services to preschool families outside of Preschool working hours. This policy has been implemented to provide clarification of some key points regarding private arrangements between practitioners and parents/carers.

Procedure

It is up to the individual practitioner if they wish to babysit for the children from Pound Hill Preschool in their own time. This arrangement is to be made with that practitioner and the parent/carer outside of working hours and must not interfere with the operation of the Preschool.

Pound Hill Preschool will not be responsible for any private arrangements or agreements that are made however the following must be adhered to:-

- Confidentiality and data protection of employment must be adhered to and respected at all times
- The Preschool has a duty of care to safeguard all children attending the setting, so if a practitioner has some concerns for a child following a private type arrangement they need to pass these concerns on to the designated safeguarding lead within the Preschool

Information for Parents

Pound Hill Preschool has a rigorous recruitment and suitability processes in place to ensure that we employ professional practitioners and uphold our duty to safeguard children whilst on our premises and in the care of our practitioners. This procedure includes interviews, references, full employment history and DBS checks. Whilst in our employment all practitioners are subject to ongoing supervision, observations and assessment to ensure that standards of work and behaviour are maintained in accordance with our policies. We have no such control over the conduct of staff outside of their employment with us. Parents should make their own checks as to the suitability of a member of staff for babysitting.

Parents should be aware that other adults accompanying the babysitter may not have the relevant DBS clearance, and it may not be appropriate for them to care for children

Pound Hill Preschool will not be held responsible for any health and safety, safeguarding conduct, grievances or other issues that may arise from these private arrangements. The practitioner will not be covered by the Preschool's insurance whilst babysitting as a private arrangement.

In some cases practitioners are allowed to take children straight from the preschool to the child's home for them to baby sit. In this case this practitioner name must be added to the list of persons permitted to collect their child. "so that you accept that the Preschool cannot be liable or responsible for any occurrence or eventuality, once your child has left our premises"

It will be the Practitioners responsibility to ensure they have the appropriate insurance, MOT and child restraints or child safety seats if they are transporting them in a car.

This policy was adopted by K Platt.....
Role of Signatory Manager.....
DateJuly 2021.....
Date to be reviewed01/09/2022.....