

Pound Hill Pre-School Policy and Procedure



3.1 First aid

Policy statement

At Pound Hill Pre-School, practitioners can act to apply first aid treatment in the event of an accident involving a child or adult. All practitioners have gained a first aid qualification in order to be included within the staff ratio. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children.

Procedures

Our first aid kit is always accessible and complies with the Health and Safety (First Aid) Regulations 1981

- The first aid boxes are easily accessible. Inside it is located on the trolley of the 'Tissue Station' and outside in the draws of the 'Tissue station'. A separate First Kit is available for trips off the premises. This is stored in the box containing the high vis. Jackets.
- No un-prescribed medication is given to children, visitors, or practitioners.
- At the time of each child's admission to the setting, parents' written permission for obtaining emergency medical advice or treatment is sought. Parents sign and date their written approval.
- If first aid has been administered the incident will be written in the accident book, with signatures obtained from the person administering the first aid and person receiving first aid or parents of children
- All practitioners employed on permanent contracts regardless of their qualification are First Aid trained.

This policy was adopted by

K Platt

Role of signatory

 Manager

Date

 July 2021

Date to be reviewed

 01/09/2022
